



**40<sup>th</sup> Anniversary**  
**Annual VAPT and VDOE Professional Development**  
**Conference**  
**June 19-22, 2017**  
**Norfolk Waterside Marriott, Norfolk, Virginia**

**To:** Pupil Transportation Contact Persons

**From:** Virginia Association for Pupil Transportation (VAPT) and Virginia Department of Education (VDOE)

**Subject:** Conference Materials and VAPT-related materials

**Date:** February 15, 2017

**ENCLOSURES:**

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**Please complete the enclosed registration form and send to: VAPT at  
10913 Robin Spring Lane, Glen Allen, VA 23060**

**You may pay with a check or a Purchase Order.**





**2017  
ANNUAL  
VAPT AND VDOE  
Professional Development  
CONFERENCE**

**Norfolk Waterside Marriott  
Norfolk, Virginia**

**June 19 - 22, 2017**



***Sunday, June 18, 2017***

**6 -9 pm Vendor Hospitality Night – Sponsored by:**



Carter Machinery Company, Inc.

Location: Norfolk Waterside Marriott, Norfolk VA

***Monday, June 19, 2017***

**8 am Bryan W. Morris, Sr. Memorial Golf Tournament**

Location: Bide-A-Wee Golf Club  
1 Bide-A-Wee Lane  
Portsmouth, VA 23701

SHOT GUN at 8 am

Coordinator: David Pace, Retired, Virginia Beach Public Schools

8 am           **2017 VAPT Fishing Trip**  
Location: Rudee Tours  
              200 Winston Salem Ave.,  
              Virginia Beach, VA 23451

Boat leaves at 8 am – please arrive 30 minutes before departure – boat returns at 12:00 pm  
Coordinator: Robert Clinebell, Norfolk City, VA

8 am           **School Bus Road-e-o**  
Location:     Birdneck Elementary School, 957 South Birdneck Rd., Virginia Beach, VA 23451  
Coordinator:  Sharon Utley, Chesterfield County

Lunch provided by:  **BLUE BIRD**  
                                  Carter Machinery Company, Inc.

8 am           **Technician’s Competition**  
Location:     Sonny Merryman, Inc.  
                  1221 Fleetway Drive, Chesapeake, VA 23320  
Lunch provided by Sonny Merryman, Inc.  
Coordinator:  Robert Clinebell, Norfolk City, VA

10 – 5 pm     **Registration**  
Location:  
Coordinators: June Eanes, Alice Matthews, Barbara Goodman, Brenda Huband

10 – 5 pm     **Exhibitors Setup**  
Location:  
Coordinators: Fred Valentine, Gail Putze

2:30 pm       **First General Session**  
Location:  
Presiding: James Lash, CDPT, President VAPT

Presentation of Colors –

Pledge of Allegiance –

National Anthem –

Invocation – Floyd Miles, Richmond City

Welcome –

**VAPT Business Meeting**

**Keynote:**     “Saying Yes – Finding Affirmation in the Little Moments of Daily Life”  
Speaker:       Brett Leake, Motivational Comedian, Sitdown Standup Comic

4 -7 pm **Vendor Hospitality Night - Sonny Merryman Inc. 50<sup>th</sup> Anniversary Open House**



Location: Sonny Merryman, Inc. Hampton Roads Facility  
1221 Fleetway Drive, Chesapeake, VA 23323

Shuttles will be provided from the hotels to the facility.

***Tuesday, June 20, 2017***

7:30 am **Registration**

Location:

Coordinators: June Eanes, Alice Matthews, Barbara Goodman, Brenda Huband

8:00 am –  
1 pm

**Trade Show & School Bus Display**

Location:

Coordinators: Fred Valentine, Gail Putze

**Continental Breakfast in Exhibit Area**

Sponsored by: VAPT

12 noon **Lunch in the Trade Show Area** (Must have a coupon to receive a lunch)  
Box Lunch provided by VAPT

12:30 pm **Three Drawings for \$200 prizes**  
Sponsored by Kingmor Supply, Inc.



*Kingmor Supply, Inc.*  
*Transportation, Products, and Services*

1:00 pm –  
4:00 pm **Technician's Sessions**

Location:

Coordinator: Robert Clinebell, Norfolk City

1:00 –  
5:00 pm **PDS 805 Managing Behaviors of Students**

Location:

Instructor: Alexandra Robinson, M.Ed., CDPT, Executive Director New York City Department of Education Office of Pupil Transportation

Moderator:

1:15 pm **Second General Session**

Location:

Moderator:

1:15 pm –  
2:30 pm **Changes in Foster Care, McKinney-Vento and ESSA**

Speaker: Dr. Patricia Popp, State Coordinator, College of William and Mary

2:45 pm- **Gangs in Virginia**  
4:30 pm Speaker: TBD

5:30 pm **Family Night Dinner**



Sponsored by: Sonny Merryman, Inc.  
Location: Virginia Zoo  
Shuttle buses leave at 5:30 pm

*Wednesday, June 21, 2017*

7 am – 4 pm **Technician's Sessions**  
Location:  
Lunch Provided by Sonny Merryman, Inc.  
Coordinator: Robert Clinebell, Norfolk City

7:30 am **Continental Breakfast**  
Location:  
Sponsor: VAPT

**8 am - noon Third General Session**  
Location:  
Moderator:

8:00 –  
12 noon **PDS 503 – School Bus Specifications**  
Location:  
Instructor: Barry Sudduth, CDPT, Stafford County

8 – 9:45 am **Special Education Round Table**  
Speakers:  
Location

10-11:45 am **DOE Changes in Virginia State New Physical Form, Crashes & Preparing Protocol for Service Animals**  
Speakers: Kerry Miller, DOE

12 – 1 pm **Lunch**  
Location:  
Sponsored by:  **BLUE BIRD**  
Carter Machinery Company, Inc.

1 – 5 pm **PDS 404-Human Resources Critical Issues**  
Location:  
Instructor: Cheryl Fisher, CDPT, Fauquier County

1 – 3:45 pm **Bus Evacuations**  
Speaker:  
Location:



5 – 6 pm     **Reception**  
 Sponsored by Kingmor Supply, Inc.  
 Location:

*Kingmor Supply, Inc.*  
*Transportation, Products, and Services*

6 pm     **VAPT Banquet**  
 Location:  
 Presiding:             James Lash, President  
 Poster Contest:     Diane Stewart, Virginia Beach City  
 Golf:                     David Pace, Retired  
 Road-e-o:             Sharon Utley, Chesterfield County  
 Scholarships:        Linwood Horne, Hanover County  
                                Dean Farmer, Sonny Merryman, Inc.  
 Technicians:         Robert Clinebell, Norfolk City  
 Hall of Fame:         Barry Sudduth, Stafford County

**Dance 30 minutes after banquet**



Sponsored by Kingmor Supply, Inc.  
 Location:

*Kingmor Supply, Inc.*  
*Transportation, Products, and Services*

*Thursday, June 22, 2017*

9 – 12 noon     **Closing Session**



8 – 9 am     **Breakfast** Sponsored by Kingmor Supply, Inc.  
 Location:

*Kingmor Supply, Inc.*  
*Transportation, Products, and Services*

8:30 – 9 am     **Speaker VP, IC Bus and General Manager**

9 – 11 am     **VAPT Business Meeting**

11:15 am     **Lessons Learned/Announcements**

## **VAPT EXECUTIVE BOARD**

President – James Lash, CDPT, York County  
Vice President – Cheryl Fisher, CDPT, Fauquier County  
Secretary – Donna Carter, Franklin County  
Treasurer – Floyd Miles, Richmond City  
Past President – Lonnie Reavis

### **Board of Directors**

Region 1 – Edward Tucker, Dinwiddie County  
Region 2 – Steve Pappas, Poquoson City  
Region 3 – Heather Handschin, Spotsylvania County  
Region 4 – John Grubbs, Frederick County  
Region 5 – Jason Ferguson, Lynchburg City  
Region 6 – Michael Stovall, Roanoke County  
Region 7 – Gary Adams, Scott County  
Region 8 – Torey Holmes, Prince Edward County

### **VDOE Staff**

A.K. (Vijay) Ramnarain, Director of Support Services  
Alice Matthews, Administrative Assistant  
Kerry Miller, Associate Director  
Jackie Herring, Transportation Specialist

Dr. Steven Staples, Superintendent of Public Instruction  
Kent Dickey, Deputy Superintendent for Finance and Operations



## **VIRGINIA’S “BEST” SCHOOL BUS TECHNICIAN COMPETITION**

**WHAT:** The eighth statewide competition to identify Virginia’s “Best” School Bus Technician

**WHEN:** Monday June 19, 2017. Competition starts at 9:00 A.M.

**WHERE:** Sonny Merryman, Inc  
1221 Fleetway Drive  
Chesapeake, VA 23320

**ELIGIBILITY:** Competition is limited to participants from each School Division (or City/County/Contracted Maintenance Operation, responsible for school bus maintenance). All participants must be currently employed as a School Bus Technician (or equivalent title), working full time with primary duties of school bus maintenance and service.

**COMPETITION:** The competition will consist of a Written Exam and a Hands-On Exercise.

To register, complete the Competition Registration Form and return it to:

Mr. Robert Clinebell  
Norfolk Public Schools  
5555 Raby Road  
Norfolk, VA 23502

Registration Forms can also be faxed to (757) 892-3329 or emailed to: [Robert.Clinebell@nps.k12.va.us](mailto:Robert.Clinebell@nps.k12.va.us)

**Registration Forms must be received by Friday June 9, 2017**



## **VIRGINIA'S BEST TECHNICIAN'S COMPETITION**

**PURPOSE:** An annual skills competition will be held to determine the “Best” School Bus Technician in the Commonwealth of Virginia to represent Virginia at the National Association for Pupil Transportation (NAPT) School Bus Technician’s Training and Skills Competition.

**ELIGIBILITY:** Competition is limited to participants from each School Division (or City/County/Contracted Maintenance Operation, responsible for school bus maintenance). All participants must be currently employed as a School Bus Technician (or equivalent title), working full time with primary duties of school bus maintenance and service.

**COMPETITION:** The competition will consist of a Written Exam and a Hands-On Exercise.

**Written Exam:** Technicians must be knowledgeable in all areas of school bus maintenance/repair and be able to demonstrate proficiency based on technical knowledge. The written exam will test the technician’s knowledge as well as their ability to read, comprehend, and respond. The written exam will consist of 50 questions and cover various technical topics relative to school bus applications to include electrical systems, brakes, engines, suspensions, drive trains, and body systems. Total time allotted for the written exam will be 45 minutes.

**Diagnostics Hands-On:** Technicians must be capable of diagnosing, troubleshooting, and repairing various mechanical components found on school buses. This requires not only mechanical knowledge, but the ability to use troubleshooting techniques and equipment. The diagnostics hands-on exercise will test the technician’s hands on ability of working on various components/systems. The diagnostics hands on exercise will consist of troubleshooting and identifying mechanical deficiencies in different school bus components/systems. Specific instructions/conditions for each of the diagnostic areas will be provided immediately prior to the competition. Technicians will be required to provide in detail, the cause of a specific defect and/or the proper techniques for correcting the defect. Total time allotted for each of the diagnostic areas will be 15 minutes. Participants must be prepared to work in a “shop environment” and be wearing proper clothing. (i.e. uniform and safety shoes).

**TIE-BREAKER:** In the event of a tie score, a tie-breaker will be implemented to determine the first, second and third place standings. The tie-breaker will be the shortest amount of time used to complete one of the diagnostic hands-on exercises. Prior to the start of the competition, one of the diagnostic hands-on exercises will be selected by the Technician’s Competition Committee to be the timed event. In the event that a tie remains, the competitors who are tied will be randomly selected by the Technician’s Competition Committee for first, second or third place.

**AWARDS:** Awards will be presented to the first, second and third place winners. The first place and second place winner will be asked to represent Virginia at the National Association for Pupil Transportation (NAPT) School Bus Technician’s Training and Skills Competition in either the School Bus Technician or the School Bus Inspector category.

**Virginia Association for Pupil Transportation (VAPT)  
School Bus Technician Competition Registration**

To be completed by Competitor (Please Print)

NAME: \_\_\_\_\_

SCHOOL DIVISION: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Number: (    ) \_\_\_\_\_ Fax Number: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By verification of Signature, I have read, understand, and accept all terms and conditions of this competition.

To be completed by Competitor's Supervisor (Please Print)

NAME: \_\_\_\_\_ Title: \_\_\_\_\_

SCHOOL DIVISION: \_\_\_\_\_

Contact Number: (    ) \_\_\_\_\_ Fax Number: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signature I certify that the competitor named above is currently employed in a position to routinely/frequently perform school bus maintenance/repair.



## TECHNICIAN'S SCHEDULE VAPT 2017 CONFERENCE

### TUESDAY, JUNE 20, 2017

<b>1:00 – 4:00 PM</b> Shuttle Buses depart @ 12:30 PM	<b>TECHNICIAN'S GENERAL SESSION I</b> TBD TBD
1:00 PM – 2:00 PM	TBD
2:00 PM – 3:15 PM	TBD
3:15 PM – 4:00 PM	TBD
4:00 PM	Shuttle buses available for return

### WEDNESDAY JUNE 21, 2017

<b>8:00 AM – 4:00 PM</b> Shuttle Buses depart @ 7:30 AM	<b>TECHNICIAN'S GENERAL SESSION II</b> TBD TBD
8:00 – 9:00 AM	Breakfast sponsored by Kingmor Supply, Inc.
9:00 AM – 12:00 PM	Breakout Sessions (Rooms TBD)
12:00 PM – 1:00 PM	Lunch Sponsored by Sonny Merryman, Inc Door Prize Drawings
1:00 PM – 4:00 PM	Breakout Sessions (Rooms TBD)
4:00 PM	Shuttle buses available for return to Hotel



**Event Charges**  
**Virginia Association for Pupil Transportation Conference**  
**June 19-22, 2017**  
**Name Badges are required for all events**

***Registration:***

\$100 – Prior to May 15<sup>th</sup> – includes VAPT membership and all conference activities, except banquet and NAPT classes

\$115 - After May 15<sup>th</sup>

\$50 – Technician Session

(The \$50 covers only the Technician session. If attending other events, must pay the basic registration. If you pay the basic registration, do not pay \$50 for technician session.)

Roadeo contestants are served lunch at no charge.  
If roadeo contestants attend other activities, they must register.

**Spouse/Guest Registration:** \$25 for each spouse/guest

**Banquet:** \$40 Wednesday evening

***NAPT Professional Development Course:***

\$25 for each class

**If you wish to join NAPT, please contact them direct.**

**Web site:** <http://www.napt.org>

**Phone:** 800-989-6278





***Hotel Reservations  
Norfolk Waterside Marriott  
235 E. Main Street  
Norfolk, VA***

1. Call Toll Free Number                   1-800-228-9290
2. Local Phone Number:                   757-627-4200
3. Website: [www.marriott.com/orfws](http://www.marriott.com/orfws)  
Select Arrival/Departure date by using the calendar  
Click the down arrow on the block that says Special Rates  
Click on Group Code  
(For the General Room Block insert the group code: put)

**Room Rates:**           \$99.00 per person, per night for single occupancy, (plus 14% applicable taxes and \$2 per night)

All hotel reservations must be guaranteed by a major credit card or one night's deposit in the form of check or money order.

**Check-in time – 4:00 pm**  
**Check-out time – 11:00 pm**

**The cut-off date is May 22, 2017.**

**Parking:** Self-parking is available in City of Norfolk owned and operated Main Street Parking Garage located across from the hotel entrance to the Main Street Parking Garage off of Atlantic Street. Covered bridge connects garage to Marriott on the 3<sup>rd</sup> floor. Fee for self-parking is discounted to \$10.00 per car plus 6% state tax (includes 5 daily in/out privileges). See Front Desk for validation



# 2017 Bryan W. Morris, Sr. Memorial Golf Tournament

## Virginia Association for Pupil Transportation

**WHO** - - - All Pupil Transportation Golfers  
(Administrators, Drivers, Technicians, Vendors, Secretaries, Suppliers, etc.)

**WHEN** --- June 19, 2017                      8:00 AM Shot Gun

**WHERE** --- Bide-A-Wee Golf Club  
1 Bide-A-Wee Lane  
Portsmouth, VA

**COST** --- \$40.00

**REGISTRATION DEADLINE** --- June 5, 2017

**COORDINATOR** --- David Pace, VAPT Golf Tournament Chairman

**TROPHIES** provided by GCR Tire and Service: **First, second, third place teams**

**Lunch provided by Kingmor Supply, Inc.**

Please provide the following information if you wish to play in the golf tournament.  
Make check for \$40.00 (per player) payable to VAPT.

\_\_\_\_\_ Please check if payment is included with Vendor Display payment

**Send payment to:** David Pace, 2669 Hartley Street, Virginia Beach, VA 23456

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**SCHOOL SYSTEM/OR VENDOR:** \_\_\_\_\_

**HANDICAP:** \_\_\_\_\_



# 2017 VAPT Fishing Trip

**Who:** To all Pupil Transportation Fisherman

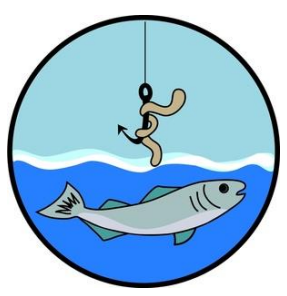
**When:** June 19, 2017- Boat leaves at 8:00 am – please arrive 30 minutes before departure – boat returns at 12:00 pm

**Where:** Rudee Tours, 200 Winston Salem Ave., Virginia Beach, Va. 23451

Costs: \$37 per person

**Note:** Everything you need is provided – tackle, bait, fishing license, fish bags, and ice – only 50 spots available

**Payment:** Send check for \$37 payable to Rudee Tours- no later than June 9, 2017



C/O

Robert Clinebell

5555 Raby Rd.

Norfolk, Va. 23502

[rclinebell@nps.k12.va.us](mailto:rclinebell@nps.k12.va.us)



Please complete the form below and return it with payment to the above

**To:** All transportation Personnel- Administrators, drivers, technicians, venders, office staff, suppliers, etc.

**From:** Robert P. Clinebell, Norfolk Public Schools

**Subject:** Information Form

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **School division or Vendor:** \_\_\_\_\_





# VAPT MEMBERSHIP APPLICATION 2017

(Membership Dues \$25.00)

New Member? Yes \_\_\_\_\_ No \_\_\_\_\_ Type of Membership? Voting \_\_\_\_\_ Non-Voting \_\_\_\_\_

## VOTING (3 categories with all rights and privileges of membership including holding office.)

**Active** –An individual employed to perform administrative pupil transportation functions by any of the following located in the Commonwealth of VA: School District-Directors & Assistants, Supervisors & Assistants, Coordinators & Training Personnel; Chief Technicians, Superintendents; State Dept. of Education Personnel.

**Life** –Receive the same benefits as Active Members. Past Presidents of VAPT receive a Life Membership, and those meeting the established criteria as set forth in the bylaws are eligible for Life Membership. The criteria for Life Membership are: The individual has held an Active/Individual membership in VAPT for a minimum of fifteen (15) years; meets the criteria for Active membership at the time of application; provided meritorious services to VAPT as a committee chair, officer or other noteworthy accomplishments.

**Emeritus** –Individuals who held an Active Membership in VAPT & contributed meritorious service to VAPT at the time of retirement for the field of pupil transportation are eligible to apply for & may be granted Emeritus Membership.

## NON-VOTING (2 categories with rights and privileges, excluding the right to hold office.)

**Business Associate Member:** Individuals commercially interested in the field of pupil transportation, including exhibitors, business firms, advertisers, school bus manufacturing professionals, or other pupil transportation related for-profit or non-profit businesses.

**Honorary Members:** Individuals who have contributed meritorious service to pupil transportation in VA may be offered this membership upon recommendation of the Executive Officers & approved by the Board of Directors.

(Circle one) Dr. Mr. Mrs. Ms. Miss \_\_\_\_\_  
Last First

Title (circle one) Director Associate Director Supervisor Other (be specific) \_\_\_\_\_  
School Division \_\_\_\_\_ (City/County) or Organization \_\_\_\_\_

Mailing Address (P. O. Box or Street/Hwy) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address (Business/home) \_\_\_\_\_

Business Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

**VAPT STANDING AND SPECIAL COMMITTEES:** Please indicate beside the committees listed below if you are interested in serving on that committee.

\_\_\_ Audit      \_\_\_ Membership      \_\_\_ Newsletter      \_\_\_ Conference      \_\_\_ Legislative  
\_\_\_ Position Papers      \_\_\_ Constitution/By-Laws      \_\_\_ Resolutions      \_\_\_ Poster      \_\_\_ Scholarship  
\_\_\_ Road-e-o

**Send to:** Bertha A. Thomas, VAPT Membership      1675 Holly bush Road  
Transportation Supervisor      Dendron, VA 23839  
Surry County Public Schools

### For Office Use Only (Please do not write in this box)

RECEIPT/MEMBERSHIP NUMBER: \_\_\_\_\_  
Application received by \_\_\_\_\_ Date Received \_\_\_\_\_  
Fee Received by \_\_\_\_\_ Date Received \_\_\_\_\_ Amount \_\_\_\_\_  
Check # \_\_\_\_\_ Cash \_\_\_\_\_ Date posted by Treasurer \_\_\_\_\_  
Date posted to the Membership Listing: \_\_\_\_\_



## ***DOOR PRIZES***

***Want to share a small gift that is representative of your area?***

***(Baseball cap, shirt, jelly, peanuts, candy, art, crafts, etc.)***

***Door prize drawing on Thursday morning.***

***You may win !!!!!!!!!!!!!!!***



**Door prizes will be collected at the registration desk.**





## **Scholarships Available**

**Clyde W. Morris Memorial Scholarship  
Sonny Merryman Memorial Scholarship  
Southeastern States Pupil Transportation Scholarship  
Public Pupil Transportation Scholarship  
VAPT Adult Scholarship**

Applications for these scholarships can be found at the following site:

<http://www.vapt.org/>

Questions concerning the Clyde W. Morris Memorial Scholarship, Sonny Merryman Memorial Scholarship and the Southeastern States Pupil Transportation Scholarship should be addressed to:

Linwood Horne, Scholarship Chairperson  
Virginia Association for Pupil Transportation  
c/o Hanover County Public Schools  
11375 North Lakeridge Parkway  
Ashland, Virginia 23005-8043

Questions concerning the Public Pupil Transportation Scholarship should be addressed to:

Dean Farmer  
(434) 485-8602  
[dean@sonnymerryman.com](mailto:dean@sonnymerryman.com)

# Virginia Association for Pupil Transportation

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## VAPT HALL OF FAME

### NOMINATION AND ELIGIBILITY GUIDELINES

The Virginia Association for Pupil Transportation (VAPT) is accepting nominations for an Inductee to be honored for outstanding contributions to VAPT and school transportation safety on a national, state, local, or industry level. We invite you to nominate someone deserving of this Hall of Fame Award.

Induction into the Hall of Fame is intended to be a special honor to living persons rather than a memorial to those who have passed away. However, if an individual is deemed worthy the award may be given posthumously. It represents the highest honor in school transportation that the VAPT can bestow upon an individual. Nominees must be strong supporters of school bus safety.

Selection for the VAPT Hall of Fame Award will be based upon, but not limited to an active (currently employed) or retired local transportation, state transportation or industry transportation representative (living or deceased) deemed worthy by the selection committee provided that he/she meets the following criteria:

1. a person who supports school bus safety issues and the VAPT;
2. a person who promotes public relations on behalf of school transportation issues and the VAPT through writing and speaking;
3. a person who participates in activities at the local, state or national level that represent or reflect the positive attributes of VAPT and school transportation safety;
4. a person who is diligent in serving the cause of pupil transportation and the VAPT through service, contribution, inventions, etc.: and/or;
5. a person who has developed procedures or has other accomplishments considered as being worthy of recognition.

Attached is a form to be used when submitting a nomination to the Hall of Fame. Below is criteria to consider when nominating someone.

1. Service in the Transportation Area
  - a. School divisions served
    - a. Positions held
    - b. Basic info on school division (approximate number of transportation employees supervised, number of students transported, number of buses maintained, technicians supervised)
    - c. Other duties carried out at the local level (training, presentations, meetings with school board, documents developed, etc.)
2. VAPT participation
  - a. Offices held (dates included if possible)
  - b. Committees served on
  - c. Presentations made (general sessions, workshops, or NAPT classes, etc.)
  - d. Other (assisted with road-e-o, golf tournament, served as moderator, etc.)
3. Transportation participation other than VAPT
  - a. Regional Meetings attended
  - b. State and National Meetings attended (NAPT, SESPTC, NCST, etc.)
  - c. Service on committees (Technical Advisory Committee, Specifications Committee, etc.)
  - d. Presentations made at any of these events
  - e. Local events held on pupil transportation (Love the Bus, etc.)
4. Community Service
  - a. Participation in community activities (does not necessarily need to be with transportation, such as community events, church, organizations, etc.)
5. Awards received
6. Other (biological sketch, other positions held at local or state level)



***VAPT Hall of Fame***  
**Nomination Form**

I wish to nominate the following individual to the VAPT Hall of Fame:

**NOMINEE**

Name (Please Print) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

**NOMINATOR**

Name (Please print) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**This nomination form, along with appropriate attachments, must be completed and mailed no later than April 30<sup>th</sup>**

**VIRGINIA ASSOCIATION FOR PUPIL TRANSPORTATION**

**ATTN: Barry Sudduth**

**50 Transfleet Drive**

**Fredericksburg, VA 22406**

**Questions: Barry Sudduth 540-374-8573**



**Hall of Fame**  
**Application for Nomination**  
**Year \_\_\_\_\_**

Nominee name: \_\_\_\_\_

Nominator's Name: \_\_\_\_\_

**I. Service in the Transportation Area**

Local: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

National: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. VAPT Participation**

Offices Held: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Nominee Name** \_\_\_\_\_

Committees served on: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Presentations Made: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. Transportation participation other than VAPT

Local meetings attended: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Regional, State and National Meetings attended: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Service on Committees: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Nominee Name \_\_\_\_\_

Presentations made at events: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Local events held on pupil transportation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IV. Community Service  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V. Awards received:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VI. Other information:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach additional sheets if needed.



## MEMORANDUM

To: Pupil Transportation Directors/Supervisors

From: Virginia Association for Pupil Transportation (VAPT) Road-e-o

Date: February 13, 2017

Subject: 2017 VAPT School Bus Road-e-o

The Virginia Association for Pupil Transportation (VAPT) is pleased to announce that the annual VAPT School Bus Road-e-o will take place on Monday June 19, 2017. The location site for the event will be Bird Neck Elementary School in Virginia Beach, Virginia.

VAPT will sponsor the Conventional and Special Needs Roadeo during the annual state conference in June.

### Reminders:

- Please inform your contestants that they will need to register at the road-e-o location site 30 minutes prior to the event starting. **Road-e-o competition will start promptly at 8:00 a.m.**
- Localities with entries in the competition are asked to provide one or more judges.
- Please complete the attached entry form with contestant and judge's information and return to Sharon Utley no later than **Friday June 9, 2017.**

### VAPT Changes:

- It has been decided to **eliminate** the **Transit** competition from this year's Roadeo.

Trophies will be presented to first, second and third place winners from each event (conventional, special needs) following completion of the Road-e-o. The first and second place winners will be eligible to participate in the national event, which will be held on July 16 in Indianapolis, Indiana.

If you have any question or concerns regarding any of this information please contact a committee member: Sharon Utley (804)768-6238, Cris Sprouse (757) 263-2918, Joyce Keech (757) 263-2911, James Lash (757)898-0344, Alice Matthews (804) 225-2037 or Sherry Murphy (757)898-0344.

## 2017 VIRGINIA STATE SCHOOL BUS ROAD-E-O ENTRY FORM

School Division \_\_\_\_\_

Director \_\_\_\_\_

Road-e-o Information Contact Person \_\_\_\_\_

Address for Packet \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Contestant Name \_\_\_\_\_

Years driving experience \_\_\_\_\_

Which event will this contestant compete? (Each contestant will need to fill out an entry form) Each locality is allowed one contestants from the public sector and one from the private sector.

Conventional \_\_\_\_\_ Special Needs \_\_\_\_\_

Please submit the name and phone number below of anyone in your school division who will be judging for this year's State School Bus Road-e-o.

Judge's Name \_\_\_\_\_ Fax# \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Judge's Name \_\_\_\_\_ Fax# \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

**Please return by Friday, June 10, 2017**

**Sharon Utley**  
**Chesterfield County Public Schools**  
**P.O. Box 10**  
**Chesterfield, Va. 23832**  
**Phone: (804) 768-6238 Fax #: (804) 768-6242**  
**Email: [Sharon.Utley@ccpsnet.net](mailto:Sharon.Utley@ccpsnet.net)**

**REMINDER:** Buses will be provided for all categories; therefore, participants will not be allowed to use their individual buses.

Revised Jan 17



## **VIRGINIA ASSOCIATION FOR PUPIL TRANSPORTATION POSTER CONTEST**

### ***WHO MAY ENTER***

Anyone enrolled in a public school. Five winning divisions that include: Division #1-Grades K-2; Division #2-Grades 3-5; Division #3-Grades 6-8; Division #4-Special Education; and Division #5-Computer Aided Drawing (CAD). The first place winner from each division will be entered in the national poster contest.

### ***DEADLINE DATE***

Completed poster designs must be post marked by **April 30, 2017**. All entries become the property of the State School Bus Safety Committee, and will not be returned.

### ***POSTER SPECIFICATIONS***

Completed poster size must be 12" by 18" **ONLY**, with a one-inch (1") blank border completely across the bottom of the poster. This space must be available due to printing requirements. If not provided, poster will be disqualified. Poster may be illustrated on the vertical or horizontal axis.

Please type or print all information required on entry blank clearly and securely glue to the lower left hand corner of the poster and on the backside in the center.

Designs should be submitted on quality tag, poster illustration board or heavy paper. Construction paper may be used but must be mounted on quality tag poster board. Lamination is not permitted, and will disqualify the poster.

Cut paper/stencils (freehand or pre-drawn stick-on stencils) are not permitted and will disqualify the poster.

There is no limitation on the use and number of colors. At least a part of a yellow school bus must be present in the poster.

There is no limitation on the type of media-such as print, crayon, and felt pen, etc., - used on the poster design; however, wood, plastic, glass, metal or collage materials should not be part of the poster. Glued on or 3 dimensional pieces will eliminate the poster.

Poster designs may not incorporate any copyrighted characters such as comic and/or television characters, or photographs, magazine or newspaper illustrations.

## ***POSTER THEME:***

Every poster and slogan must harmonize with the 2017 poster contest theme:

My Driver – My Safety Hero!

Contestants must illustrate above theme only and the theme must be written exactly as shown above on the poster.

Drawings must be original, correct in safety concept and exclusive work of the student entering the contest in idea, design and execution. Artwork should be positive in approach, demonstrating only proper school bus safety behaviors

Instructors should supervise all work created. Completion of art should be done in school.

## ***LETTERING***

Only free hand drawn letters may be used on poster design. Stenciled, pre-printed, manufactured stick-on or press-on letters or tracing may not be used. Lettering should be clearly legible, even if used as part of the poster design.

## ***SENDING ENTRIES***

Do not roll posters. Entries should be mailed in a flat box so that they arrive undamaged.

Send posters to the following address:

Ms. Diane Stewart  
c/o VAPT  
Virginia Beach City Public Schools  
1677 Harpers Road  
Virginia Beach, VA 23454

## ***JUDGING***

Judging will be comprised of prominent individuals in the field of pupil transportation safety. The winning posters will represent the state in the National School Bus Safety Week Poster Contest. Criteria for the selection of award-winning posters are:

- a. Relationship of the poster design to the school bus safety practices. (Safety Impact)
- b. Originality of the poster and how the idea is expressed in the poster design. (Originality)
- c. Artwork and its execution. (Artistic Quality)
- d. Visual impact of the poster design. (Visual Impact)

All rules regarding poster specification, themes, lettering, etc. must be followed or the poster will be disqualified.

## PRIZES

Prizes will be awarded for the first, second, and third places in each division as follows:

1 <sup>st</sup> Place Winner of each division	\$100.00 Check and Blue Ribbon
2 <sup>nd</sup> Place Winner of each division	\$ 75.00 Check and Red Ribbon
3 <sup>rd</sup> Place Winner of each division	\$ 50.00 Check and White Ribbon

Please complete and attach these forms in accordance with poster specifications noted in the contest rules.

### PLEASE PRINT CLEARLY

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2017 VAPT POSTER CONTEST ENTRY BLANK	2017 VAPT POSTER CONTEST ENTRY BLANK
Student Name _____ Gr _____	Student Name _____ Gr _____
Division _____ Age _____	Division _____ Age _____
School Division _____	School Division _____
School _____	School _____
Address _____	Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Teacher's Name _____	Teacher's Name _____